



# **CENTER FOR HEALTHCARE DEVELOPMENT AND YOUTH EMPOWERMENT (INTERSEX NIGERIA)**

**JOB TITLE:** Program Officer (Full Time)

**LOCATION:** Lagos, Nigeria

**REPORTING TO:** Executive Director

**Center for Healthcare Development and Youth Empowerment (Intersex Nigeria) is an intersex led organization** that creates an enabling society that promotes the visibility, inclusion, bodily autonomy, sexual and reproductive health including mental wellbeing, and human rights of intersex persons in Nigeria, through community organizing, research, advocacy, and public engagements using a feminist lens.

## **Job Description:**

We are looking to hire a dependable program officer to work on various organizational programs/projects on intersex issues. As a program officer, you are expected to plan and execute program activities around intersex in timely and accurate manner. The program's officer responsibilities include Project Planning, Implementation, Coordination and Evaluation while actively contributing to diverse activities and programs that align with the goals and mission statements of Intersex Nigeria. Candidate must have prior knowledge in the position they are applying for.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

(Additional duties may be assigned)

- Working closely with the Executive director and other members of the organization in executing intersex human rights and advocacy programs.
- Preparing proposals, reports, briefings and other such publications for intersex human rights programming.
- Liaising with internal and external teams to plan, execute and monitor projects.
- Carrying out qualitative and quantitative research for intersex human rights programs.

- Providing advisory on variations in sex characteristics and intersex human rights issues.
- Identifying advocacy opportunities and priorities, and executing strategy.
- Facilitating trainings and other capacity building activities.
- Monitoring key developments in relation to human rights violations experienced by intersex persons.
- Acting as an advocate for, and representing the needs of intersex people.
- Preparing and distributing intersex resource materials.
- Researching cases and violations against intersex babies/persons.
- Performing any other duties that may be assigned by direct supervisor.
- Carrying out other tasks which are beneficial to the organization as assigned by the Executive Director

## **QUALIFICATIONS/REQUIREMENTS**

The candidate is required to possess:

- A degree in Sociology or other relevant Social Sciences.
- At least three years' relevant work experience in a similar role within the NGO space.
- Experience with quantitative and qualitative research.
- Experience facilitating trainings and Project Management Skills.
- Excellent Oral and Written Communication Skills.
- Discretion and ability to handle confidential issues.
- Ability to work collaboratively and respectfully with others in a diverse team, across organizational boundaries and multiple locations, and with team members at all levels.
- Confidence and enthusiasm when communicating with both external partners and the internal project teams in formal and informal presentations
- A passion for social change with interest in the field of sex characteristics, human rights, SOGIESC, social justice, and civic engagement.
- Exceptional professionalism, follow-through and people skills.
- Personal qualities of humility, capacity for self-reflection, and/or a sense of humor is a plus.
- Availability to travel within and outside Nigeria.

## **COMPENSATION**

The salary for this role is **One Hundred and Fifty Thousand (150,000) Naira**. This is a **full-time, on-site position** for employment.

## **METHOD OF APPLICATION**

Interested and qualified candidates should send their cover letter and CV's to [operations@intersexnigeria.org](mailto:operations@intersexnigeria.org)

Email subject should read: **PROGRAM OFFICER**.

**APPLICATION CLOSING DATE:** Application for this role closes at Midnight, Monday, 30TH May, 2022

**EMPLOYMENT DURATION:** Full Time

**KINDLY NOTE THAT THIS POSITION IS NOT A REMOTE JOB. IT REQUIRES COMING TO THE OFFICE SPACE PROVIDED.**

**Only shortlisted candidates will be contacted.**

Intersex-Nigeria believes that diverse teams are strong teams. We are an equal opportunity employer committed to workforce diversity, composed of teams with a mix of genders, ages, education, and multiple tribes, faiths, and socio-economic backgrounds. We encourage candidates of all genders, ages, abilities, orientations, ethnicity, and origins to apply. However, applications from young intersex persons and intersex persons with disabilities will be given priority.